

# **ARTICULATION AGREEMENT**

## **Kaplan University and Columbia Southern University**

### **Purpose**

The purpose of this articulation agreement (the Agreement) is to establish procedures and guidelines for students to transfer to a Kaplan University (KU) degree program following completion of a degree program at Columbia Southern University (CSU). With respect to courses of study that lead to degrees at Columbia Southern University, both Kaplan and CSU will facilitate the transfer of graduates to academic programs at KU that might not be offered at Columbia Southern. This articulation agreement is designed to maximize a students' transfer credit award.

### **Admission to Kaplan University**

1. Columbia Southern University students in good standing and eligible graduates will be reviewed as pre-qualified applicants for Kaplan University degree programs. Applicants will be required to complete all Kaplan University admission's requirements in force at the time of application. Kaplan University admissions requirements are detailed in its catalog.
2. To be eligible for application to an advanced start bachelor's program, a student must be a graduate or must submit a letter from CSU Registrar indicating that the student is in good standing, the expected date of graduation, the degree expected to be earned, and the program/major. Upon graduation, the student must submit proof of having been awarded a degree.
3. Upon acceptance and signing of the Kaplan University enrollment agreement, transfer students will be subject to all Kaplan University policies, codes of conduct, college procedures, and requirements. These are also described in the KU catalog.

### **Credit Transferability**

1. Students having completed certificate and diploma programs will be eligible for a course-by-course review for transfer of credits to Kaplan University. Students having completed a degree program (AA, AAS, AS, AOS. or specialized degrees) consisting of a minimum of 90 quarter credits (or equivalent) will be eligible for a block transfer of up to 90-quarter credits and acceptance into Kaplan's bachelor's programs.

Kaplan University will complete a course-by-course review of all transfer credits submitted on official transcripts from CSU. A Prior Learning Assessment Curriculum Evaluation (PLACE) may be developed to aid in the transfer credit evaluation process. Kaplan University reserves the right to make a final determination on all matters related to transferability and course equivalencies.

4. Columbia Southern University students who are unable to fulfill Kaplan University prerequisites at CSU must complete them at Kaplan University. Prerequisites are listed in its catalog and vary based on the bachelor's degree program and emphasis chosen.
5. CSU students who wish to complete degrees at KU must fulfill the Kaplan University residency requirement, which entails completion of no less than 25-percent of their major requirements at Kaplan, including the KU program Capstone course. Credit earned through any combination of Transfer Credit, Challenge Credit or Experiential Credit will not exceed 75-percent of total credits required for graduation.
6. Both Kaplan University and Columbia Southern University agree to allow students to concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either the college or Kaplan. Should a student attend both institutions in a single semester, financial aid may be granted from only one institution in compliance with federal law.

### **Discounts**

1. CSU alumni and employees will receive a ten percent discount on their Kaplan tuition. CSU alumni and employees must inform KU admissions directors about their affiliation to receive their discount;
2. Kaplan University will extend to CSU College alumni and employees all of its online certificates, undergraduate, and graduate programs, as and when offered.